

Information for Sec 1 Registration 2025

**Sec 1 Registration 2025
WEST SPRING SECONDARY SCHOOL
Welcomes all our
2025 Sec 1 Students and Parents!**

The West Spring community warmly welcomes you!

We are pleased that you have made West Spring Secondary (WSSS) your school of choice. You are entering into a new and exciting phase of school life. At West Spring Secondary, your child/ward can look forward to a fruitful and enriching learning experience ahead!

OUR VISION, MISSION, MOTTO & CORE VALUES

West Spring Secondary School's Vision is "Leaders of Character, Learners for Life". Our mission is "Shaping Character, Engaging Learners, Touching Lives". The School Motto is "Thirst for Knowledge". Here at West Spring, we strive to inculcate in students the values of RICH - Resilience, Integrity, Care and Harmony.

When you receive your posting to West Spring Secondary, you do not need to be physically present in our school on that day as the Sec 1 Registration will be conducted online. Should you require additional information about the school, please refer to the school's website (<https://www.westspringsec.moe.edu.sg/>) or contact the school at 68920369.

Sec 1 Registration Day

1. Online E-Registration Form

Please ensure you (Parent) have your Parents Gateway app to complete the Sec 1 online e-registration on **Sec 1 Registration Day, 19th Dec 2024**. After you have received your school posting, West Spring Secondary School should be automatically reflected on the Parents Gateway App and you will be able to receive notifications from our school.

On Sec 1 Registration Day, you (Parent) will receive a notification via the Parents Gateway app to complete the online e-registration form on FormSG. This will allow you to complete the Sec 1 registration online. **If you did not receive the Parents Gateway notification, you can complete and submit the Registration Form [HERE](#) before 23rd December 2024, 5pm.**

For students who intend to **put in an appeal to another school**, you will still be required to complete the above registration form and notify West Spring Secondary School General Office should you be successful in your appeal.

2. Appeal by DSA Students

DSA students successfully allocated to their DSA schools **will not be allowed to transfer to another school**. They are expected to honor their commitment to the allocated DSA school for the entire duration of the programme.

3. Subject-Based Banding (SBB): Offering subjects at a More Demanding Level

Parents of G1 & G2 students are to read this section carefully.

- If your child is eligible to take any subject at more demanding level, you will receive consent form(s) via Parents Gateway within 1-2 days after Sec 1 Posting result is released.
- You will receive one Parent Gateway consent form for each subject which your child is eligible to take at More Demanding Level.
- In each consent form, Select Yes or No to accept or reject the offer to take subject at a More Demanding Level.
- Your child will be enrolled in the subject level as per your response to each Parent Gateway consent form. There is no further confirmation message from the school to acknowledge the acceptance of offer.
- Parents and students who accepted the offer to take subject(s) at More Demanding Level may proceed to purchase textbooks of subject(s) at the respective subject level.
- Deadline for responding to the Parent Gateway consent form is **23rd December 2024**.

For more information on SBB matters, please refer to this [FAQ](#)

If you still have questions after viewing the FAQ, you may contact the Full-SBB team for further clarification.

1. Mr. Chan Zhenrong: chan_zhenrong@moe.edu.sg
2. Mr. Wong Weng Heng: wong_weng_heng@moe.edu.sg

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4. Purchase of School Uniform, PE Attire, Textbooks & Stationery

You are encouraged to make your orders online. Purchase can be done via online order (to opt for home delivery) or non online order (to purchase in school).

School Uniform & PE Attire	School Bookshop
<p>IN-TREND UNIFORMS</p> <p>Website: https://www.intrenduniforms.com/</p> <p>1 Kaki Bukit Road 1, #01-31 Enterprise One, Singapore 415934 Tel: 67410930 Fax: 67447689 Email: sales.@itu.com.sg</p>	<p>Asencio Pte Ltd</p> <p>Website: https://asencio.com.sg/</p> <p>120 Hillview Avenue #05-02 Kewalram Hillview Singapore 669594 Tel (Main Office): 67643102 Tel: 80310502 (Text Message Only) Enquiry E-mail: westspring@asencio.com.sg</p>

Dates, time and venue for purchase in school:

- **Dates:** 19,20,23,26,27,30 Dec 2024
- **Time:** 9.00am to 3.00pm
- **Venue:** School Canteen

Take note:

- Students who are under the MOE/School-based FAS are also required to make an appointment with GO (General Office) to collect the required items either walk-in to the school or contact the school at 6892 0369.
- Detailed instructions for the purchase can be found in the school website at this [link](#).
- **For Sec 1 G1 & G2 Students who has an option to choose G2 & G3 subjects, parents should be receiving an offer letter by the school through Parents Gateway. Only purchase books if you have accepted the offer. Do also refer to the GO for confirmation of G2 & G3 subjects before making a purchase of books.**
- For students who have an option to offer HMT or interested to appeal to offer HCL, please do not make purchases of MT & HMT books until your MT subject is confirmed after first week of school.

Other Information

A. Information for Financial Assistance Scheme (FAS) Application

If FAS has been approved at Primary 6, you may bring the letter of approval to the General Office (GO) at West Spring Secondary School to collect the voucher for book and uniform purchases (MOE FAS).

If you wish to apply or need more information for the MOE Financial Assistance Scheme, please collect the hard copy application forms through the General Office. Upon submission of form and supporting documents, the approval can be ready within 5 working days. **Submit the form to the school through the General Office by 3 January 2025.**

You can refer to the FAS Pamphlet for the income criteria on the MOE website. (click [here](#)).

B. Appeal for transfer to West Spring Secondary

For appeals due to serious medical conditions, please refer to the following [MOE webpage](#)

If you wish to apply for transfer due to non-medical reasons, please click [here](#) to complete the FormSG and submit within 5 calendar days upon the release of the Sec 1 Posting Results. For example, if the S1 Posting Results are released on 18 December 2024 (Wednesday), the deadline for appeal applications will remain open until 23 December 2024 (Monday) at 12pm.

Please note that your child needs to meet our school's admission criteria and our school must have available vacancies.

C. Mother Tongue Languages

1. For Students who are eligible for Higher Mother Tongue or Third Languages, you will be informed via Parents Gateway and instructions will be given on how to accept the offer.
2. If you have any questions regarding Mother Tongue, such as Higher MT, exemption of MT etc, please refer to the [FAQ](#) for more information.

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D. First Day of School for Secondary 1 2025

Reporting Date:	2nd January, Thursday
Reporting Time:	0720
Dismissal Time:	1415
Venue:	Under Indoor Sports Hall (ISH)
Attire:	Students can report in their West Spring PE Attire or in their Primary School PE Attire • <i>Secondary One students may wear their primary school attire (including PE attire for PE lessons) for the first two weeks of Term One, to allow more time for the changeover to West Spring attire</i>
Things to bring:	<ul style="list-style-type: none">• Writing materials• Water bottle• Storybook (morning reading)• Sufficient money for recess

E. Secondary 1 Orientation Program

Please refer to the Orientation Programme on the **3rd, 6th and 9th January 2025**. More details will be made available nearer the date.

[2025 Orientation Booklet](#)

F. Principal and Key Personnel Engagement for Secondary 1 Parents

The Principal and Key Personnel's address for Sec 1 parents will be held in West Spring Secondary School on **Thursday 9th January 2025**. The program for the day is as follows:

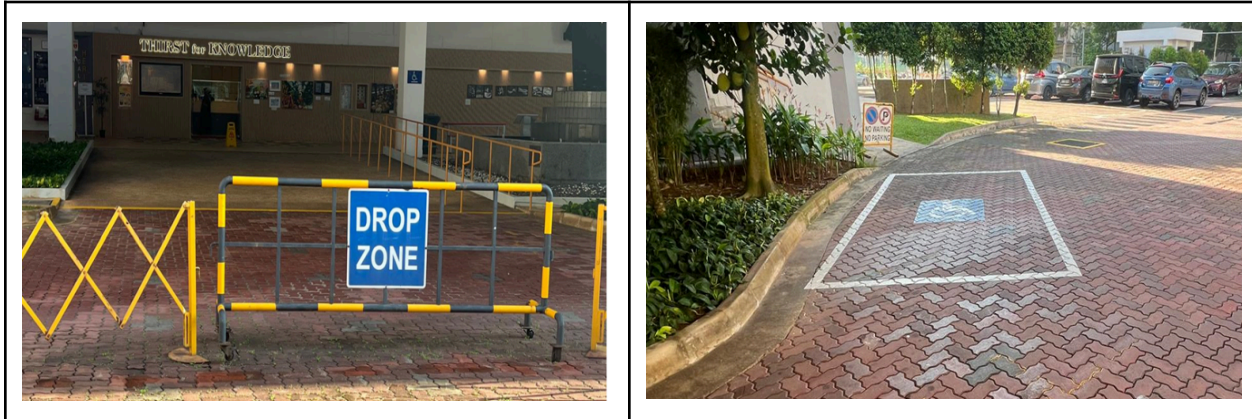
TIME	PROGRAM	VENUE
1330	Form Teacher Engagement	Respective Classes
1415	Principal and Key Personnel Engagement (Parents Only) <ul style="list-style-type: none">• Student will be undergoing another separate program in their form classes	School Hall
1515	CCA Orientation <ul style="list-style-type: none">• Classes will be grouped for a tour to the various CCA Booths	School Hall Indoor Sports Hall School Foyer
1700	Dismissal <ul style="list-style-type: none">• Students to report to the School Hall for dismissal	School Hall

Your attendance for the session will be very much appreciated. The Principal, together with Key Personnel, will provide important information, such as the student development and academic programmes, student management system, Secondary 1 key learning programmes, assessment structures, and CCA LEAPs 2.0. Parents will also be able to raise any concerns to school leaders and form teachers.

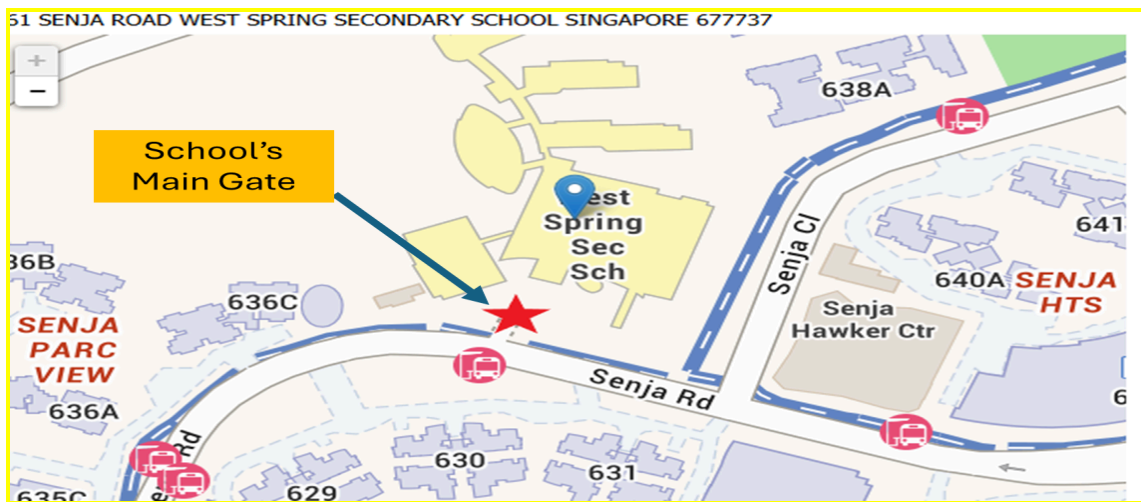
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G. Traffic Flow

It is mandatory for students to observe road safety. They include the use of footways, observation of traffic flow and abiding traffic rules at road crossings. Pay attention to the road junctions and surroundings. For safety, parents who drive their child to school should drop their child at the School Designated drop off point. Parking and waiting are **prohibited** in areas marked for handicapped access,



The school maintains a two-way traffic flow system at all times, with entry and exit exclusively through the main gate. Due to this being the only primary access road to the school compound, it is essential to prioritize safety at all times. Please see the maps below for more information.



For any concerns, please email our school at westspringss@moe.edu.sg and cc to the Secondary One Assistant Year Head, Ms Tong Hui Min at tong_hui_min@moe.edu.sg

Thank you!