



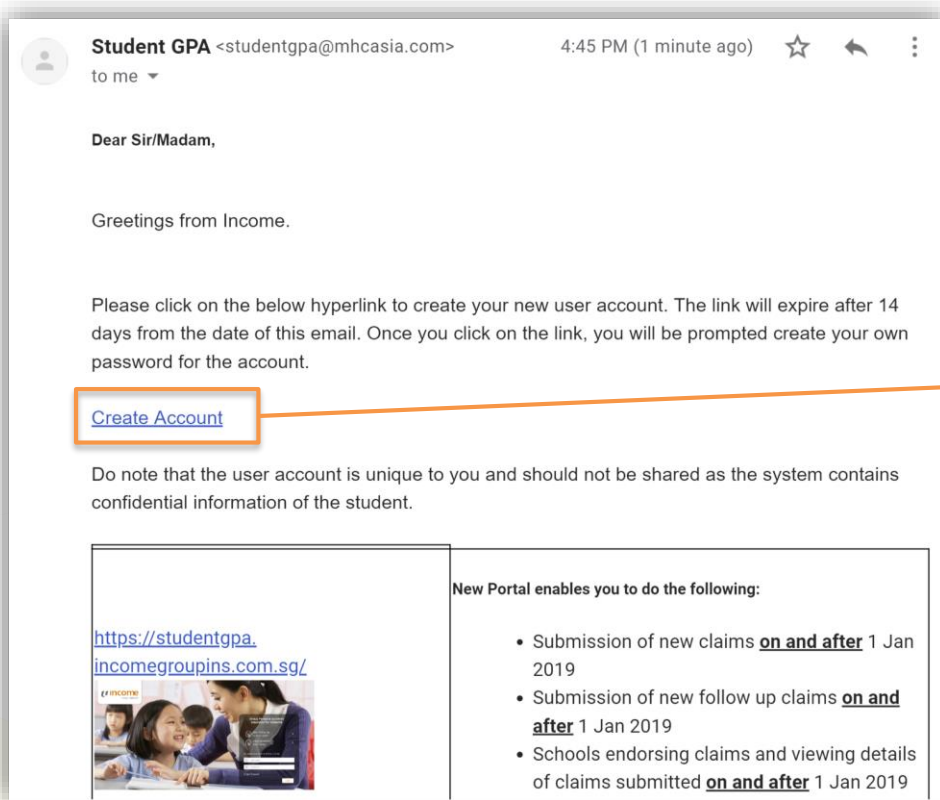
GROUP PERSONAL ACCIDENT INSURANCE FOR STUDENTS

eSubmission User Guide - Schools

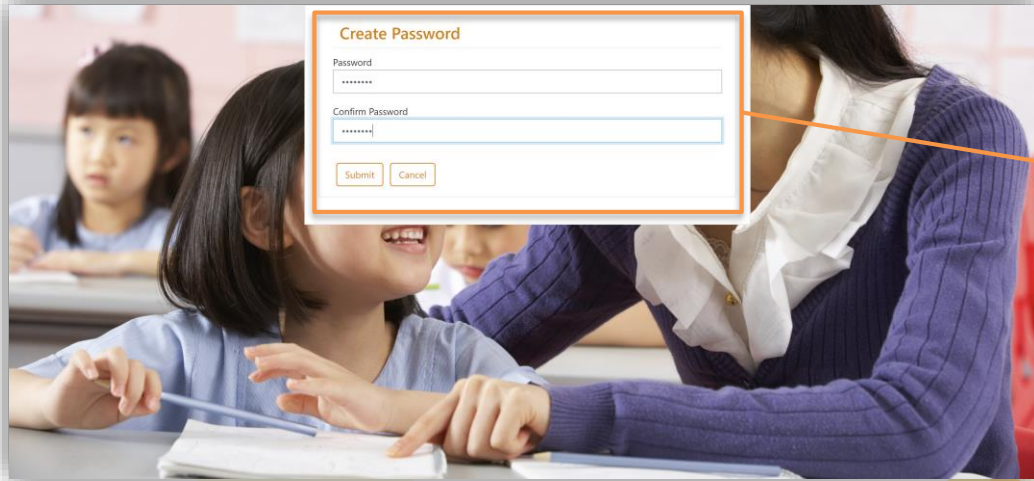


User Guide

FOR SCHOOL / MOE



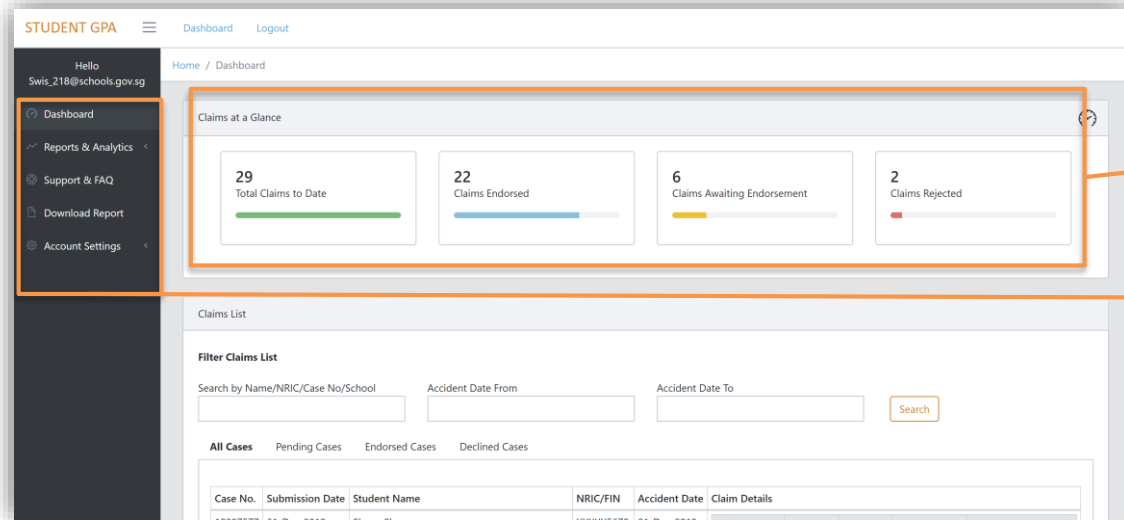
Click on Create Account
- This link is unique to your account



Create a password for your account



Login with your school account



The screenshot shows the 'STUDENT GPA' dashboard. At the top left, there is a navigation menu with options: Dashboard, Reports & Analytics, Support & FAQ, Download Report, and Account Settings. The main content area is titled 'Claims at a Glance' and features four summary cards with progress bars: '29 Total Claims to Date', '22 Claims Endorsed', '6 Claims Awaiting Endorsement', and '2 Claims Rejected'. Below this is a 'Claims List' section with a search filter and a table of claims.

Case No.	Submission Date	Student Name	NRIC/FIN	Accident Date	Claim Details
10000000	01-01-2018	Chen Jia	10000000	01-01-2018	

Claims overview

Navigation panel

STUDENT GPA | Dashboard | Logout

Hello Swis_218@schools.gov.sg

Claims List

Filter Claims List

Search by Name/NRIC/Case No/School: Accident Date From: Accident Date To:

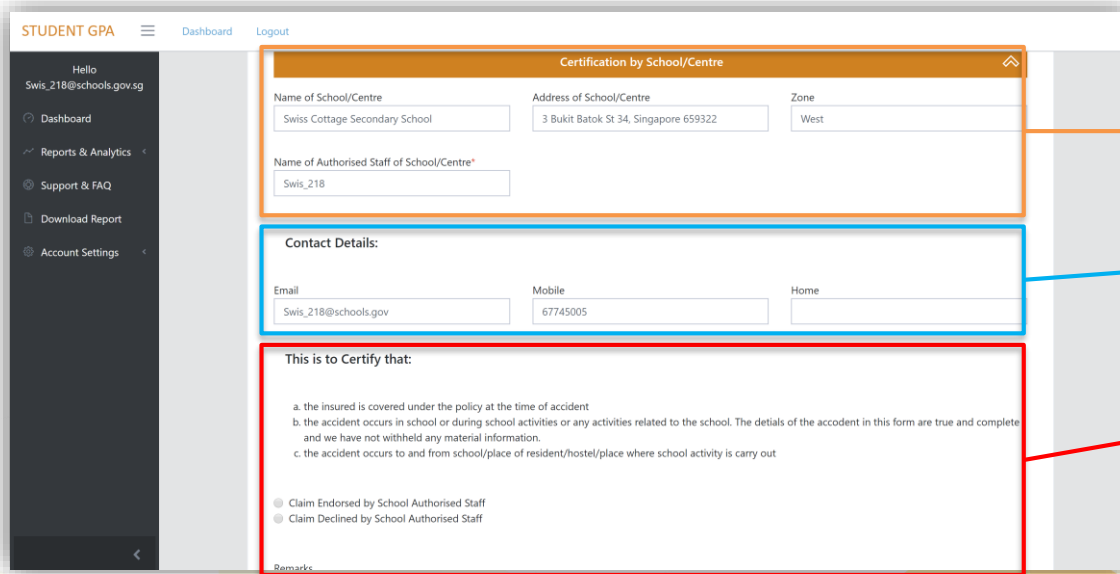
All Cases | Pending Cases | Endorsed Cases | Declined Cases

Case No.	Submission Date	Student Name	NRIC/FIN	Accident Date	Claim Details										
18207577	31-Dec-2018	Shaun Sha	XXXXX5675	01-Dec-2018	<table border="1"> <thead> <tr> <th>Claim Number</th> <th>Incurred Date</th> <th>Claim Status</th> <th>Endorsement Status</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>18207577M01</td> <td>31-Dec-2018</td> <td>Approved</td> <td>Endorsed</td> <td></td> </tr> </tbody> </table>	Claim Number	Incurred Date	Claim Status	Endorsement Status	Action	18207577M01	31-Dec-2018	Approved	Endorsed	
Claim Number	Incurred Date	Claim Status	Endorsement Status	Action											
18207577M01	31-Dec-2018	Approved	Endorsed												
18207574	30-Dec-2018	123	XXXXX	01-Dec-2018	<table border="1"> <thead> <tr> <th>Claim Number</th> <th>Incurred Date</th> <th>Claim Status</th> <th>Endorsement Status</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>18207574M01</td> <td>31-Dec-2018</td> <td>New</td> <td>-</td> <td></td> </tr> </tbody> </table>	Claim Number	Incurred Date	Claim Status	Endorsement Status	Action	18207574M01	31-Dec-2018	New	-	
Claim Number	Incurred Date	Claim Status	Endorsement Status	Action											
18207574M01	31-Dec-2018	New	-												
18207570	28-Dec-2018	Harry Tan	XXXXX2231	01-Dec-2018	<table border="1"> <thead> <tr> <th>Claim Number</th> <th>Incurred Date</th> <th>Claim Status</th> <th>Endorsement Status</th> <th>Action</th> </tr> </thead> <tbody> <tr> <td>18207570M01</td> <td>31-Dec-2018</td> <td>Approved</td> <td>Endorsed</td> <td></td> </tr> </tbody> </table>	Claim Number	Incurred Date	Claim Status	Endorsement Status	Action	18207570M01	31-Dec-2018	Approved	Endorsed	
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18207570M01	31-Dec-2018	Approved	Endorsed												

Sort List

Claims List

Claims Endorsement



The screenshot shows a web interface for 'STUDENT GPA' with a sidebar menu and a main content area. The main content area displays a form titled 'Certification by School/Centre'. The form is divided into three sections: 'Certification Details', 'Contact Details', and 'This is to Certify that:'. The 'Certification Details' section includes fields for 'Name of School/Centre', 'Address of School/Centre', 'Zone', and 'Name of Authorised Staff of School/Centre'. The 'Contact Details' section includes fields for 'Email', 'Mobile', and 'Home'. The 'This is to Certify that:' section contains a list of conditions and radio buttons for 'Claim Endorsed by School Authorised Staff' and 'Claim Declined by School Authorised Staff'. A 'Remarks' field is located at the bottom of the form.

STUDENT GPA | Dashboard | Logout

Hello
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- Dashboard
- Reports & Analytics
- Support & FAQ
- Download Report
- Account Settings

Certification by School/Centre

Name of School/Centre	Address of School/Centre	Zone
Swiss Cottage Secondary School	3 Bukit Batok St 34, Singapore 659322	West

Name of Authorised Staff of School/Centre*

Swis_218

Contact Details:

Email	Mobile	Home
Swis_218@schools.gov	67745005	

This is to Certify that:

- a. the insured is covered under the policy at the time of accident
- b. the accident occurs in school or during school activities or any activities related to the school. The details of the accident in this form are true and complete and we have not withheld any material information.
- c. the accident occurs to and from school/place of resident/hostel/place where school activity is carry out

Claim Endorsed by School Authorised Staff
 Claim Declined by School Authorised Staff

Remarks

Certification Details

Contact Details

Certification Statement & Remarks

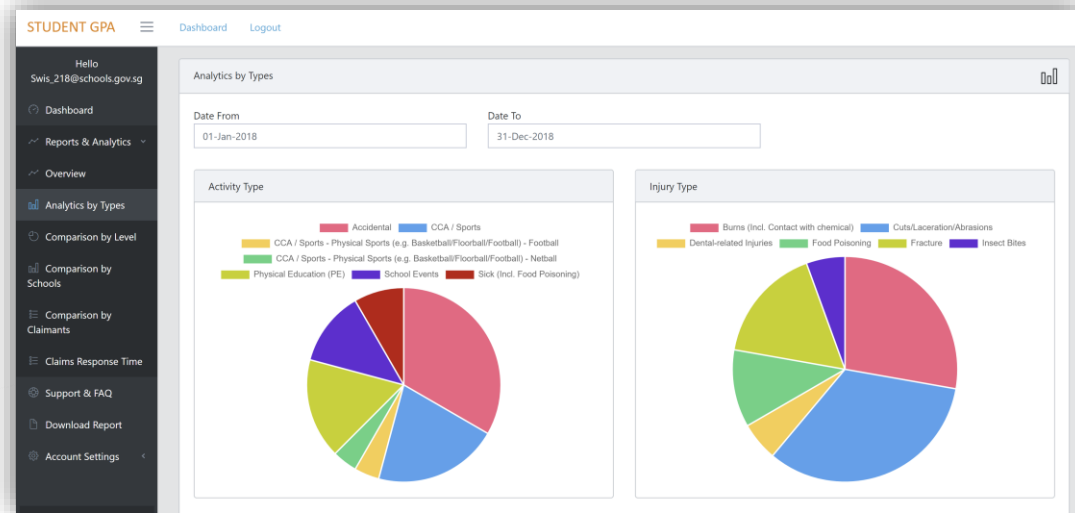
STUDENT GPA Dashboard Logout

Hello
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- Dashboard
- Reports & Analytics
 - Overview
 - Analytics by Types
 - Comparison by Level
 - Comparison by Schools
 - Comparison by Claimants
 - Claims Response Time
 - Support & FAQ
 - Download Report
 - Account Settings

New/Pending Transaction	Closed/Rejected Transaction	Processed/Processing Transaction																		
6 transaction(s)	2 transaction(s)	3 transaction(s)																		
<table border="1"> <tbody> <tr> <td>No. of transaction submitted</td> <td>40</td> </tr> <tr> <td>No. of claims (consolidated)</td> <td>10</td> </tr> <tr> <td>New/pending transactions</td> <td>0</td> </tr> <tr> <td>Closed/rejected transactions</td> <td>2</td> </tr> <tr> <td>Processed/processing transactions</td> <td>8</td> </tr> <tr> <td>Total bill submitted</td> <td>\$25,726.86</td> </tr> <tr> <td>Total amount paid by income</td> <td>\$1,372.61</td> </tr> <tr> <td>Payment made by no. of transaction</td> <td>Cheque - 9 (64%) Direct credit to bank account (GIRO) - 5 (36%)</td> </tr> <tr> <td>Submission via online</td> <td>Q1 - 0 Q2 - 0 Q3 - 0 Q4 - 0</td> </tr> </tbody> </table>			No. of transaction submitted	40	No. of claims (consolidated)	10	New/pending transactions	0	Closed/rejected transactions	2	Processed/processing transactions	8	Total bill submitted	\$25,726.86	Total amount paid by income	\$1,372.61	Payment made by no. of transaction	Cheque - 9 (64%) Direct credit to bank account (GIRO) - 5 (36%)	Submission via online	Q1 - 0 Q2 - 0 Q3 - 0 Q4 - 0
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Overview of utilization and total payments made



More insights by activity classification



Thank You